

**CITY COMMISSION OF THE CITY OF PAHOKEE  
COMMISSION RETREAT MINUTES  
Friday, October 26, 2018**

Pursuant to due notice the Commission Retreat was held in the Commission Chambers at 360 East Main Street, Pahokee, Palm Beach County, Florida on October 26, 2018.

The Commission Retreat began at 1:30 p.m.

Official attendance was recorded as follows:

<b><u>Roll Call:</u></b>	Mayor Keith W. Babb, Jr.	Present at 2:30 p.m.
	Commissioner Benny L. Everett, III	Present
	Commissioner Felisia C. Hill	Absent
	Vice Mayor Clara M. Murvin	Present
	Commissioner Diane L. Walker	Absent
	City Manager Chandler Williamson	Present
	City Attorney Gary Brandenburg	Present
	Sergeant At Arms Lieutenant Picciolo	Absent
	Interim City Clerk Nylene Clarke	Present

Mr. Williamson shared the purpose of the Commission Retreat and introduced the facilitator, Mr. Leondrae Camel.

The Commissioners had a general discussion with the facilitator, about their highest priorities.

(Mayor Babb was present at 2:30 p.m.)

**The facilitator requested for the Commission to share their highest priorities for discussion.**

Vice Mayor Murvin stated her highest priority is Commission priority.

Commissioner Everett stated respect.

Mayor Babb stated policy development, goal setting, and vision (shared).

Mr. Williamson advised that the comprehensive plan was last updated in 2009. He advised that the priorities mentioned by the Mayor, are in the Comprehensive Plan.

Commissioner Everett stated the discussion of mission, vision, and goals is great, but the issue of respect and communication has to be addressed.

**The facilitator asked the Commission if they consider themselves to be a team and if not, what is lacking.**

Commissioner Everett replied no.

Vice Mayor Murvin stated respect is lacking.

**The facilitator inquired if there is a lack of trust. He inquired as to how there can be effective communication among the Commission, in order to effectively communicate with the City Manager.**

Vice Mayor Murvin advised everyone has to be honest with each other.

Mayor Babb requested for Vice Mayor Murvin to provide an example.

Vice Mayor Murvin provided an example regarding community talk.

**The facilitator inquired as to how they can develop cohesiveness, in order to become a team.**

Mr. Williamson suggested that the Commission fact-check, if they do not have an answer.

**The facilitator inquired as to how the Commission can improve communication with the City Manager.**

Mr. Williamson mentioned the one-on-one meetings and calls.

Mayor Babb advised there has to be reporting ahead of the one-on-one meetings. He stated sometimes a person has to be called out.

Commissioner Everett stated mistrust is engendered when one feels as if they are left out. He gave an example regarding the financial reports.

Mr. Brandenburg suggested that the next agenda include an item that states financial reports are to be given on a quarterly basis.

Mayor Babb suggested that there be regular Town Hall Meetings to provide factual information to the community. He suggested for the City's website to be used in that manner as well.

Commissioner Everett advised he would like for the Commission Meetings to have more substance.

**The facilitator stated the workshop settings can be utilized for policy setting. He inquired if the community has been polled, in order to find out how they would like to receive information from City Hall.**

Mayor Babb provided an example of how information can be distributed.

Mr. Williamson mentioned the public records request process.

**The facilitator advised feelings have to be set aside and professional decisions have to be made, for the best interest of the community.**

Commissioner Everett stated he is open to critique. He advised that his concern is not about financial reports, but how they are regarded as Commissioners. He stated there has to be regard and respect for the Commission.

**The facilitator inquired if leadership conversations are being had or if there is ambiguity in the conversation.**

Mayor Babb stated that is a good point and suggested that there be a policy meeting.

**The facilitator expounded on what a Commissioner-Manager relationship is.**

Commissioner Everett stated he feels as if they are alienated from certain matters.

Mayor Babb provided an example and stated the Commission needs to receive background information prior to recommendations at the Commission Meetings.

Vice Mayor Murvin stated the Commission should have the facts, as opposed to hearing it from third parties.

Commissioner Everett stated he does not have an issue with the one-on-one meetings, but the community needs to see the Commission in action and engaged in policymaking. He advised information has to be transparent.

Mr. Brandenburg stated the one-on-one meetings have positive and negative aspects. He advised the Commission need time to read the agenda items.

Mr. Williamson mentioned the time sensitivity of certain items and the time frame they are received.

**The facilitator inquired if there is a lack of trust in the Commission.**

Mr. Williamson replied he does not think there is a lack of trust in the Commission.

Mr. Brandenburg stated the issue is that Commissioner Everett would like to be able to do his job.

**The facilitator thanked all for a chance to have an honest conversation. He provided a brief summation of the items discussed and provided words of encouragement.**

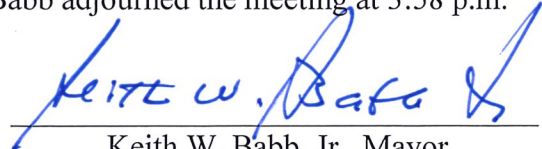
Mayor Babb advised there will be roadblocks, but they have to continue to build on the relationship.

Mr. Williamson advised he is okay with constructive criticism.

The Commission decided to cancel the Commission Retreat scheduled for Saturday, October 27, 2018 and that a public notice will be issued accordingly.

Mr. Brandenburg advised the discussion of Commission Retreat can be discussed at the next Commission Meeting, and that they can put into action, the things that can be put into action.

There being no further business to discuss, Mayor Babb adjourned the meeting at 3:58 p.m.

  
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Keith W. Babb, Jr., Mayor

  
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ATTEST: Nylene Clarke, Interim City Clerk